

1801 Kutztown Road Reading, Pennsylvania 19604

Phone: 610-406-6300 Fax: 610-406-6307 TDD: 610-655-6442

COMPLAINT REVIEW FORM

Customer Name:	
Service Address:	Acct. No.
Phone:	Today's Date:
Amount questioned:	\$ Bill Date:
Is Bill:	☐ Current ☐ Past Due
Was Problem discussed with Water Authority personnel?	
If Yes, who:	
Nature of Complaint:	Please check one and state the nature of problem.
High Bill	☐ Billing Dispute ☐ Payment Issue ☐ Other
Please explain in detail the nature of the issue:	
OFFICE USE ONLY	
Date:	OTTICE OSE OTTE
Final Decision:	☐ Request Denied ☐ Approved

Rev. June 23, 2016